

AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION

NATIONAL COUNCIL

**CONCISE FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2005**

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
NATIONAL COUNCIL**

DISCUSSION AND ANALYSIS OF THE FINANCIAL STATEMENTS

Information on the Australian Rail, Tram and Bus Industry Union, National Council Concise Financial Report:

The financial statements and disclosures in the concise financial report have been derived from the 2005 financial report of the Australian Rail, Tram and Bus Industry Union, National Council.

A copy of the full financial report and auditors report can be sent to any members, free of charge, upon request.

This discussion and analysis is provided to assist members in understanding the concise report. The discussion and analysis is based on Australian Rail, Tram and Bus Industry Union, National Council 2005 financial report.

Statement of Financial Performance:

The deficit attributed to members this year is \$123,995 compared to a surplus of \$130,591 in 2004. This deficit is mainly due to an increase in campaign costs and restructuring of National Council's operations.

Statement of Financial Position:

Total assets decreased by \$188,354 mainly due to an increase in operating costs while total liabilities decreased by \$64,359 due to a reduction in provisions. As a consequence members funds decreased by \$123,995 from the 2004 year.

Statement of Cash Flows:

Cash assets decreased from \$1,157,134 as at 31 December 2004 to \$870,515 as at 31 December 2005. Cash used in operating activities during the year was \$205,845 compared to cash provided by operating activities of \$254,332 in 2004. This was a result of:

- an increase in campaign costs.
- an increase in legal expenses.
- costs associated with the restructure of National Council operations.
- National Council conference expenditure.



**ROBERT HAYDEN
NATIONAL SECRETARY**

26th May 2006

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
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OPERATING REPORT

This Operating Report covers:

- the activities of the Australian Rail, Tram & Bus Industry Union - National Council for the financial year ended 31 December 2005.
- the results of those activities and
- any significant changes in the nature of those activities as required under s.254 of the Workplace Relations Act 1996.

1. Principal Activities of the National Council

The principal activities of the National Council of the Union, as conducted through the National Office, during the past year fell into the following categories:

ACTIVITIES
Making agreements with employers
Implementation of the decisions of the National Executive and National Council
Implementation of the union's organising agenda, including direct assistance and strategic advice on particular industry or site organising projects, the training and development of officials and assistance to branches on planning and resourcing campaigns.
Industrial support including representation of individual member grievances, advice on legal and legislative matters, holding of union elections as provided for in the rules of the union, and responding to the needs of branches and members as provided for within the rules of the union, within the scope of any statutory or legal obligations.
The administration of federal awards, the certification of federal industrial agreements, the variation of awards following major test cases, and making application to vary federal awards on behalf of branches.
National media and communications to members, branches and the broader community via media releases in support of campaigns, web based technology, including the national magazine RTBU Worker.
Coordination of and Negotiation of key national industries, and assistance to branches on bargaining by request.
The National Office has consulted with the ACTU on the development of claims to be pursued in the AIRC. The National Office has consulted with the ACTU on the development of claims to be pursued in the AIRC and union policy in general. Where appropriate, the National Office has assisted branches in the implementation of relevant decisions via the variation of awards.
The National Office has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to ART&BIU members, eg training, skill shortage, fatigue management, vehicle design.

2. Details of any Significant Changes in Financial Affairs

The financial affairs of the National Office have decreased marginally due to the cost associated with the following:

- Campaigns - \$130,583
- National Council Conference – approximately \$70,000
- Redundancy - \$38,883

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OPERATING REPORT (cont'd)

During the 2004-5 financial year, the National Office funded branches to implement mutually agreed growth projects and activities arising out of agreed branch projects and industrial campaigns.

3. Right of Members to Resign

All Members of the Union have the right to resign from the Union in accordance with Rule 14 of the Union Rules (and Section 174 of the Workplace Relations Act); namely by providing notice addressed and delivered to the Secretary of the relevant Branch, including via email.

4. Board Positions held by officers, employees of the National Office to be inserted here.

To the best of our knowledge and belief, no officer of the organisation, by virtue of their office of the Rail, Tram and Bus Union National Council is:

- a trustee of a superannuation entity or exempt public sector superannuation scheme; or
- a director of a company that is the trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- where a criterion for the officer being the trustee or director is that the officer is an officer of a registered organisation.

5. Membership of the Union.

There were 32,443 members of the union as at 31 December 2005.

6. Employees of the National Council.

As at 31 December 2005 the National Council employed 6 full time employees and 1 part time employee with an average of 6.5 employees on a full time equivalent basis.

7. National Executive

The following persons were members of the National Executive, during the year ending 31 December 2005;

Name	Period of Appointment
Roger Jowett	1.01.05 to 11.02.05 (resigned 11.02.05)
Robert Hayden	1.01.05 to 31.12.05
Trevor Dobbyn	1.01.05 to 31.12.05
Peter Jenkins	1.01.05 to 31.12.05
Nick Lewocki	1.01.05 to 31.12.05
Owen Doogan	1.01.05 to 31.12.05
Michael Schmitzer	1.01.05 to 31.12.05
Raymond Hancox	1.01.05 to 31.12.05
Robert Christison	1.01.05 to 31.12.05
Gerard Shelverton	1.01.05 to March 2005
Sandro Amicosante	March 2005 to 31.12.05
Dennis Ellis	1.01.05 to 31.12.05
Phillip Kessey	1.01.05 to 31.12.05
Ross Schimke	1.01.05 to 31.12.05
Raul Baonza	1.01.05 to 31.12.05
David Matters	1.01.05 to 31.12.05
Lou Di Gregorio	1.01.05 to 31.12.05

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OPERATING REPORT (cont'd)

Noel Morris	1.01.05 to 31.12.05
David Mathie	1.01.05 to 31.12.05
Ms Joanne McCallum	1.01.05 to 31.12.05
Ms Sallie Higgins	1.01.05 to 31.12.05
Victor Moore	1.01.05 to 31.12.05

Signed in accordance with a resolution of the National Executive.



Robert Hayden
NATIONAL SECRETARY

Dated: 26th May, 2006

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
NATIONAL COUNCIL**

NATIONAL EXECUTIVE'S STATEMENT

On 26th May 2006 the National Executive of the Rail Tram and Bus Union, National Council passed the following resolution in relation to the general purpose financial report ("GPFR") of the National Council for the year ended 31 December 2005.

The National Executive declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the National Council for the financial year ended 31 December 2005;
- (d) there are reasonable grounds to believe that the National Council will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 31 December 2005 and since the end of the financial year:
 - (i) meetings of the National Executive were held in accordance with the rules of the organisation and the rules of the National Council; and
 - (ii) the financial affairs of the National Council have been managed in accordance with the rules of the organisation and the rules of the National Council; and
 - (iii) the financial records of the National Council have been kept and maintained in accordance with Schedule 1B to the Workplace Relations Act 1996 and the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003; and
 - (iv) the financial records of the National Council have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
 - (v) the information sought in any request of a member of the National Council or a Registrar duly made under section 272 of Schedule 1B to the Workplace Relations Act 1996 has been furnished to the member or Registrar; and
 - (vi) there has been compliance with any order for inspection of the financial records made by the Commission under section 273 of Schedule 1B to the Workplace Relations Act 1996.

For the National Executive:


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ROBERT HAYDEN

26th May 2006

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
NATIONAL COUNCIL**

**INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2005**

	2005	2004
	\$	\$
INCOME		
Capitation	1,131,965	1,064,160
Interest	51,435	40,560
Rental Income	4,600	7,144
Sundry Income	6,106	4,979
	<u>1,194,106</u>	<u>1,116,843</u>
TOTAL INCOME		
EXPENDITURE		
Depreciation		
	<u>26,710</u>	<u>24,569</u>
Employee Benefits Expense		
Salaries and Allowances		
- Officials	93,113	86,791
- Employees	401,668	404,561
Accrued Annual Leave	33,968	11,887
Long Service Leave	(3,578)	10,606
Fringe Benefits Tax	2,725	1,476
Payroll Tax	5,902	(366)
Redundancy	38,883	~
Superannuation	112,341	70,544
	<u>685,022</u>	<u>585,499</u>
Other Expenses		
Affiliation Fees	25,962	22,473
Attendance Fees and Allowances	10,286	17,303
Book-keeping and Accounting	26,311	-
Building Expenses	25,925	21,828
Deficit on Disposal of Asset	947	-
Donations	6,082	11,077
General Expenses	8,097	9,711
Insurance	11,187	12,486
Media	38,450	4,608
Meeting and Conference Expenses	156,398	77,533
Motor Vehicle Expenses	2,488	-
Postage	3,128	10,802
Printing and Stationery	9,213	29,601
Professional Services	49,536	31,705
Provision for Doubtful Debts SA & NT	-	30,000
Publications	31,444	15,890
Repairs and Maintenance	4,047	14,641
Research Projects	12,500	9,750
Subscriptions	9,924	-
Telephone	22,035	21,998
Training Expenses	21,826	34,778
	<u>475,786</u>	<u>376,184</u>
TOTAL EXPENDITURE	<u>1,187,518</u>	<u>986,252</u>

(The attached notes form part of these financial statements)

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
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**INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2005 (Cont'd)**

	2005	2004
	\$	\$
NET SURPLUS (DEFICIT) FOR YEAR	6,588	130,591
LESS SIGNIFICANT ITEM		
Campaigns	<u>130,583</u>	<u>-</u>
NET (DEFICIT) SURPLUS FOR YEAR AFTER SIGNIFICANT ITEM	(123,995)	130,591
Accumulated Funds at beginning of Year	<u>1,486,200</u>	<u>1,355,609</u>
ACCUMULATED FUNDS AT END OF YEAR	<u>1,362,205</u>	<u>1,486,200</u>

(The attached notes form part of these financial statements)

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
NATIONAL COUNCIL**

BALANCE SHEET AS AT 31 DECEMBER 2005

	2005	2004
	\$	\$
ACCUMULATED FUNDS	<u>1,362,205</u>	<u>1,486,200</u>
Represented by		
ASSETS		
Current Assets		
Cash and cash equivalents	37,168	28,762
Receivables	306,080	260,682
Investments	<u>833,347</u>	<u>1,128,372</u>
Total Current Assets	<u>1,176,595</u>	<u>1,417,816</u>
Non Current Assets		
Property, Plant and Equipment	<u>503,615</u>	<u>450,748</u>
Total Non Current Assets	<u>503,615</u>	<u>450,748</u>
TOTAL ASSETS	<u>1,680,210</u>	<u>1,868,564</u>
LIABILITIES		
Current Liabilities		
Provision for Accrued Annual Leave	60,487	125,244
Provision for Long Service Leave	87,352	134,672
Payables	<u>111,514</u>	<u>86,224</u>
Total Current Liabilities	<u>259,353</u>	<u>346,140</u>
Non Current Liabilities		
Provision for Long Service Leave	<u>58,652</u>	<u>36,224</u>
Total Non Current Liabilities	<u>58,652</u>	<u>36,224</u>
TOTAL LIABILITIES	<u>318,005</u>	<u>382,364</u>
NET ASSETS	<u>1,362,205</u>	<u>1,486,200</u>

(The attached notes form part of these financial statements)

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
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**STATEMENT OF CHANGES IN ACCUMULATED FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2005**

	Accumulated Funds \$
Balance at 1 January 2004	1,355,609
Net Surplus for Year	<u>130,591</u>
Balance at 31 December 2004	1,486,200
Net Deficit for the Year	<u>(123,995)</u>
Balance at 31 December 2005	<u>1,362,205</u>

[The attached notes form part of these financial statements]

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
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**CASH FLOW STATEMENT FOR THE
YEAR ENDED 31 DECEMBER 2005**

	2005	2004
	\$	\$
CASH FLOW FROM OPERATING ACTIVITIES		
Capitation	1,125,649	1,133,039
Interest	51,435	40,560
Sundry Income	10,706	12,123
Payments to Suppliers and Employees	<u>(1,393,635)</u>	<u>(931,390)</u>
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES	<u>(205,845)</u>	<u>254,332</u>
CASH FLOW FROM INVESTING ACTIVITIES		
Payments for Purchase of Fixed Assets	(81,024)	(8,103)
Proceeds from Sale of Fixed Assets	<u>500</u>	<u>-</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(80,524)</u>	<u>(8,103)</u>
CASH FLOW FROM FINANCING ACTIVITIES		
Payments from Grants	<u>(250)</u>	<u>(336)</u>
NET CASH USED IN FINANCING ACTIVITIES	<u>(250)</u>	<u>(336)</u>
NET (DECREASE) INCREASE IN CASH HELD	(286,619)	245,893
Cash at Beginning of Year	<u>1,157,134</u>	<u>911,241</u>
CASH AT END OF YEAR	<u>870,515</u>	<u>1,157,134</u>

(The attached notes form part of these financial statements)

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2005**

NOTE 1: BASIC PREPARATION OF THE CONCISE FINANCIAL REPORT

The concise financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and the Australian Workplace Relations Act 1996.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full report of the Australian Rail Tram and Bus Industry Union, National Council. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Australian Rail Tram and Bus Union, National Council as the full financial report.

The full report is the first financial report prepared under AIFRS and AASB 1 First-Time Adoption of Australian Equivalents to International Financial Reporting Standards has been applied in preparing these statements. Comparatives for the year ended 31 December 2004, have been presented applying AIFRS.

There have been no adjustments required to assets, liabilities or accumulated funds as a result of the introduction of AIFRS.

NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections [1], [2] and [3] of Section 272 of Schedule 1B which read as follows:-

- [1] A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- [2] The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- [3] A reporting unit must comply with an application made under subsection (1).

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION
NATIONAL COUNCIL**

INDEPENDENT AUDIT REPORT

To the members of the Australian Rail Tram and Bus Industry Union, National Council

Scope

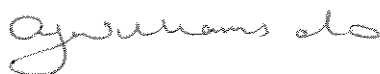
We have audited the concise financial report of Australian Rail Tram and Bus Industry Union, National Council for the financial year ended 31 December 2005 comprising the National Executive's Statement, Income Statement, Balance Sheet, Statement of Changes in Accumulated Funds, Cash Flow Statement and notes to the financial statements. The National Executive is responsible for the financial report. We have conducted an independent audit of this financial report in order to express an opinion on it to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of Australian Rail Tram and Bus Industry Union, National Council for the year ended 31 December 2005. Our audit report on the full financial report was signed on 26 May 2006, and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that the information in the concise financial report is consistent with the full financial report, and examination, on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report is presented fairly in accordance with Accounting Standards and the Workplace Relations Act 1996.

Audit Opinion

In our opinion, the concise financial report of Australian Rail Tram and Bus Industry Union, National Council complies with Accounting Standards and the Workplace Relations Act 1996.



A.J. WILLIAMS & CO.



D. S. MCLEAN

Registered Company Auditor.
SYDNEY NSW 2000

26 May 2006