

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION**

**NATIONAL COUNCIL**

**CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

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**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**DISCUSSION AND ANALYSIS OF THE FINANCIAL STATEMENTS**

**Information on the Australian Rail, Tram and Bus Industry Union, National Council Concise Financial Report:**

The financial statements and disclosures in the concise financial report have been derived from the 2006 financial report of the Australian Rail, Tram and Bus Industry Union, National Council.

A copy of the full financial report and auditors report can be sent to any members, free of charge, upon request.

This discussion and analysis is provided to assist members in understanding the concise report. The discussion and analysis is based on Australian Rail, Tram and Bus Industry Union, National Council 2006 financial report.

**Income Statement:**

The surplus attributed to members this year is \$250,580 compared to a deficit of \$123,995 in 2005. This surplus is mainly due to the following:

- An increase in Capitation income as a result of Branch Capitation increasing by 2%
- An increase in Book-keeping and Accounting due to the outsourcing of this work to the Old Branch
- A decrease in Campaign expenses due to the finalisation of the Pacific National Campaign.
- A Decrease in Meeting and Conference expenses due to there being no National Council during the 2006 Year.

During the 2006 financial year, the National Office funded branches to implement mutually agreed growth projects and activities arising out of agreed branch projects and industrial campaigns.

**Balance Sheet:**

Total assets increased by \$179,947 mainly due to an increase in Cash while total liabilities decreased by \$70,633 mainly due to a reduction in provision for long service leave. As a consequence members funds increased by \$250,580 from the 2005 year.

**Cash Flow Statement:**

Cash assets increased from \$870,515 as at 31 December 2005 to \$1,131,460 as at 31 December 2006. Cash provided by operating activities during the year was \$290,567 compared to cash used in operating activities of \$205,845 in 2005. This was a result of:

- An increase in Capitation income as a result of Branch Capitation increasing by 2%
- An increase in Book-keeping and Accounting due to the outsourcing of this work to the Old Branch
- A decrease in Campaign expenses due to the finalisation of the Pacific National Campaign.
- A Decrease in Meeting and Conference expenses due to there being no National Council during the 2006 Year.

During the 2006 financial year, the National Office funded branches to implement mutually agreed growth projects and activities arising out of agreed branch projects and industrial campaigns.



**ROBERT HAYDEN  
NATIONAL SECRETARY**

23 July 2007

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**Operating Report**

This Operating Report covers:

- the activities of the Australian Rail, Tram & Bus Industry Union, National Council, for the financial year ended 31<sup>st</sup> December 2006,
- the results of those activities and
- any significant changes in the nature of those activities as required under s.254 Workplace Relations Act 1996.

**1. Principal Activities of the National Council**

The principal activities of the National Council of the Union, as conducted through the National Office, during the past year fell into the following categories:

<b>ACTIVITIES</b>
Making agreements with employers
Implementation of the decisions of the National Executive and National Council
Implementation of the union's organising agenda, including direct assistance and strategic advice on particular industry or site organising projects, the training and development of officials and assistance to branches on planning and resourcing campaigns.
Industrial support including representation of individual member grievances, advice on legal and legislative matters, holding of union elections as provided for in the rules of the union, and responding to the needs of branches and members as provided for within the rules of the union, within the scope of any statutory or legal obligations.
The administration of federal awards, the certification of federal industrial agreements, the variation of awards following major test cases, and making application to vary federal awards on behalf of branches.
National media and communications to members, branches and the broader community via media releases in support of campaigns, web based technology, including the national magazine RTBU Worker.
Coordination of and Negotiation of key national industries, and assistance to branches on bargaining by request.
The National Office has consulted with the ACTU on the development of claims to be pursued in the AIRC and union policy in general. Where appropriate, the National Office has assisted branches in the implementation of relevant decisions via the variation of awards.
The National Office has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to ART&BIU members, eg training, skill shortage, fatigue management, vehicle design.

**2. Any Significant Changes in Activities**

The following National rules were amended during the reporting period.

- 9 Governing Bodies and Other Committees
- 22 Capitation Fees, Entrance Fees and Levies
- 23 Disbursement of Funds
- 28 National Council
- 29 National Executive
- 47 Branch Offices: Eligibility and Term of Office
- 90B Transitional Rule

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**Operating Report (Cont'd)**

**3. Details of any Significant Changes in Financial Affairs**

The financial affairs of the National Office have altered marginally due to the following:

- An increase in Capitation income as a result of Branch Capitation increasing by 2%
- An increase in Book-keeping and Accounting due to the outsourcing of this work to the Old Branch
- A decrease in Campaign expenses due to the finalisation of the Pacific National Campaign.
- A Decrease in Meeting and Conference expenses due to there being no National Council during the 2006 Year.

During the 2006 financial year, the National Office funded branches to implement mutually agreed growth projects and activities arising out of agreed branch projects and industrial campaigns.

**4. Right of Members to Resign**

All Members of the Union have the right to resign from the Union in accordance with Rule 14 of the Union Rules (and Section 174 of the Workplace Relations Act); namely by providing notice addressed and delivered to the Secretary of the relevant Branch, including via email. In accordance with section 174(1) of the Workplace Relations Act a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purposes in the rules of the organisation or a branch of the organisation.

**5. Board Positions held by officers, employees of the National Office**

To the best of our knowledge and belief, only the following Officers held any of the following positions by virtue of their office of the Rail, Tram and Bus Union National Council:

- a trustee of a superannuation entity or exempt public sector superannuation scheme; or
- a director of a company that is the trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- where a criterion for the officer being the trustee or director is that the officer is an officer of a registered organisation.

The member(s) listed below hold the following position(s) as trustees or company directors:

<b>OFFICIAL</b>	<b>ORGANISATION</b>
Nick Lewocki	<ul style="list-style-type: none"> <li>a. An Employee Representative appointed to the Trustee Board of the State Trustee Corporation</li> <li>b. A Director of the Trades Hall Association</li> <li>c. A Director of Australian Industrial and Skills Forum Pty Ltd</li> <li>d. A Director of the Transport and Logistics Centre (TALC)</li> </ul>
Alex Claassens	<ul style="list-style-type: none"> <li>• A Director of Australian Industrial and Skills Forum Pty Ltd</li> </ul>
Doug Klineberg	<ul style="list-style-type: none"> <li>• A Director of Australian Industrial and Skills Forum Pty Ltd</li> </ul>
Mark Morey	<ul style="list-style-type: none"> <li>• Company Secretary of Australian Industrial and Skills Forum Pty Ltd</li> </ul>
Ashley Waddell	<ul style="list-style-type: none"> <li>• Transport Training Board SA</li> </ul>

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
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**Operating Report (Cont'd)**

**6. Membership of the Union.**

There were 32,429 members of the union as at 31st December 2006.

**7. Employees of the National Council.**

As at 31 December 2006 the National Council employed 6 full time employees and 1 part time employee with a total number of 6.5 employees on a full time equivalent basis.

**8. Declared Results of 2006 Elections**

In 2006 the Australian Electoral Commission conducted elections for the Rail, Tram and Bus Union (RTBU) National Union in accordance with Regulation 147(e).

**9. Members of the National Executive**

The following persons were members of the National Executive, during the year ending 31<sup>st</sup> December 2006;

Robert Hayden	National Secretary	1.01.2006 to 31.12.2006
Trevor Dobbyn	National President	1.01.2006 to 31.12.2006
Peter Jenkins	National Vice President	1.01.2006 to 31.12.2006
Joanne McCallum	National Vice President Affirmative Action	1.01.2006 to 31.12.2006
Nick Lewocki	Branch Secretary – NSW	1.01.2006 to 31.12.2006
Sandro Amicosante	Branch Secretary – Tas	1.01.2006 to 31.12.2006
Owen Doogan	Branch Secretary – QLD	1.01.2006 to 31.12.2006
Ray Hancox	Branch Secretary – SA&NT	1.01.2006 to 02.11.2006
Ashley Waddell	Branch Secretary – SA&NT	3.11.2006 to 31.12.2006
Bob Christison	Branch Secretary - WA	1.01.2006 to 18.12.2006
Phillip Woodcock	Branch Secretary – WA	19.12.2006 to 31.12.2006
Greg Harvey	Assistant National Secretary – Rail Operations	1.01.2006 to 31.12.2006
Dennis Ellis	Assistant National Secretary – Fleet Maintenance	1.01.2006 to 31.12.2006
Ross Schimke	Assistant National Secretary – Infrastructure	1.01.2006 to 31.12.2006
Dave Mathie	Assistant National Secretary – Locomotive	1.01.2006 to 31.12.2006
Raul Baonza	Assistant National Secretary – Tram & Bus	1.01.2006 to 31.12.2006
Phillip Kessey	Assistant National Secretary – Administrative Superv.	1.01.2006 to 31.12.2006
Alex Claassens	NSW Branch Delegate	1.05.2006 to 31.12.2006
David Matters	Qld Branch Delegate	1.01.2006 to 31.12.2006
Lou Di Gregorio	Vic Branch Delegate (T&B)	1.01.2006 to 31.12.2006
Michael Schmitzer	NSW Branch Delegate	1.01.2006 to 31.12.2006
Noel Morris	Qld Branch Delegate	1.01.2006 to 31.12.2006

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
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**Operating Report (Cont'd)**

For and on behalf of the National Council



Robert Hayden  
**NATIONAL SECRETARY**

Dated <sup>27<sup>th</sup></sup> July, 2007

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**NATIONAL EXECUTIVE'S STATEMENT**

On <sup>23rd</sup> July 2007 the National Executive of the Rail Tram and Bus Union – National Council passed the following resolution in relation to the general purpose financial report ("GPFR") of the National Council for the year ended 31 December 2006.

The National Executive declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the National Council for the financial year ended 31 December 2006;
- (d) there are reasonable grounds to believe that the National Council will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 31 December 2006 and since the end of the financial year:
  - (i) meetings of the National Executive were held in accordance with the rules of the organisation and the rules of the National Council; and
  - (ii) the financial affairs of the National Council have been managed in accordance with the rules of the organisation and the rules of the National Council; and
  - (iii) the financial records of the National Council have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records of the National Council have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
  - (v) no information has been sought in any request of a member of the National Council or a Registrar under section 272 of the RAO Schedule; and
  - (vi) no order for inspection of the financial records was made by the Commission under section 273 of the RAO Schedule.
- (f) during the financial year ended 31 December 2006 the National Council did not participate in any recovery of wages activity.

**For the National Executive:**

  
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**ROBERT HAYDEN**

<sup>23rd</sup> July 2007

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**INCOME STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>INCOME</b>		
Capitation	1,362,910	1,131,965
Interest	43,526	51,435
Rental Income	4,600	4,600
Sundry Income	-	6,106
<b>TOTAL INCOME</b>	<u>1,411,036</u>	<u>1,194,106</u>
<b>EXPENDITURE</b>		
<b>Depreciation</b>	<u>27,282</u>	<u>26,710</u>
<b>Employee Benefits Expense</b>		
Salaries and Allowances		
- Officials	93,998	93,113
- Employees	433,316	401,668
Accrued Annual Leave	48,580	33,968
Long Service Leave	18,706	(3,578)
Fringe Benefits Tax	5,499	2,725
Payroll Tax	6,404	5,902
Redundancy	-	38,883
Superannuation	76,306	112,341
	<u>682,809</u>	<u>685,022</u>
<b>Other Expenses</b>		
Affiliation Fees	21,995	25,962
Attendance Fees and Allowances	17,960	10,286
Book-keeping and Accounting	67,753	26,311
Building Expenses	22,958	25,925
Campaigns	48,532	130,583
Deficit on Disposal of Asset	-	947
Donations	1,245	6,082
General Expenses	13,372	8,097
Insurance	6,883	11,187
Media	52,208	38,450
Meeting and Conference Expenses	70,853	156,398
Motor Vehicle Expenses	3,575	2,488
Postage	3,842	3,128
Printing and Stationery	6,166	9,213
Professional Services	23,316	49,536
Publications	25,975	31,444
Repairs and Maintenance	17,478	4,047
Research Projects	-	12,500
Subscriptions	15,620	9,924
Telephone	21,987	22,035
Training Expenses	8,647	21,826
	<u>450,365</u>	<u>606,369</u>
<b>TOTAL EXPENDITURE</b>	<u>1,160,456</u>	<u>1,318,101</u>
<b>NET SURPLUS (DEFICIT) FOR YEAR</b>	<u>250,580</u>	<u>(123,995)</u>

(The attached notes form part of these financial statements )

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**BALANCE SHEET AS AT 31 DECEMBER 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>ACCUMULATED FUNDS</b>	<u>1,612,785</u>	<u>1,362,205</u>
Represented by		
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	261,773	37,168
Receivables	222,742	306,080
Investments	<u>869,687</u>	<u>833,347</u>
<b>Total Current Assets</b>	<u>1,354,202</u>	<u>1,176,595</u>
<b>Non Current Assets</b>		
Property, Plant and Equipment	<u>505,955</u>	<u>503,615</u>
<b>Total Non Current Assets</b>	<u>505,955</u>	<u>503,615</u>
<b>TOTAL ASSETS</b>	<u>1,860,157</u>	<u>1,680,210</u>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Provision for Accrued Annual Leave	63,469	60,487
Provision for Long Service Leave	65,261	87,352
Payables	<u>97,085</u>	<u>111,514</u>
<b>Total Current Liabilities</b>	<u>225,815</u>	<u>259,353</u>
<b>Non Current Liabilities</b>		
Provision for Long Service Leave	<u>21,557</u>	<u>58,652</u>
<b>Total Non Current Liabilities</b>	<u>21,557</u>	<u>58,652</u>
<b>TOTAL LIABILITIES</b>	<u>247,372</u>	<u>318,005</u>
<b>NET ASSETS</b>	<u>1,612,785</u>	<u>1,362,205</u>

(The attached notes form part of these financial statements)

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
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**STATEMENT OF CHANGES IN ACCUMULATED FUNDS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

	<b>Accumulated Funds \$</b>
<b>Balance at 1 January 2005</b>	1,486,200
Net Deficit for Year	<u>(123,995)</u>
<b>Balance at 31 December 2005</b>	1,362,205
Net Surplus for Year	<u>250,580</u>
<b>Balance at 31 December 2006</b>	<u>1,612,785</u>

[The attached notes form part of these financial statements]

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**CASH FLOW STATEMENT FOR THE  
YEAR ENDED 31 DECEMBER 2006**

	<b>2006</b>	<b>2005</b>
	\$	\$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
Capitation	1,424,471	1,125,649
Interest	39,453	51,435
Sundry Income	4,600	10,706
Payments to Suppliers and Employees	<u>(1,177,957)</u>	<u>(1,393,885)</u>
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	<u>290,567</u>	<u>(206,095)</u>
 <b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
Payments for Purchase of Fixed Assets	(29,622)	(81,024)
Proceeds from Sale of Fixed Assets	<u>-</u>	<u>500</u>
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<u>(29,622)</u>	<u>(80,524)</u>
 <b>NET INCREASE (DECREASE) IN CASH HELD</b>	260,945	(286,619)
Cash at Beginning of Year	<u>870,515</u>	<u>1,157,134</u>
<b>CASH AT END OF YEAR</b>	<u>1,131,460</u>	<u>870,515</u>

(The attached notes form part of these financial statements)

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**NOTE 1: BASIC PREPARATION OF THE CONCISE FINANCIAL REPORT**

The concise financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and the Australian Workplace Relations Act 1996.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full report of the Australian Rail Tram and Bus Industry Union, National Council. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Australian Rail Tram and Bus Union, National Council as the full financial report.

**NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections [1], [2] and [3] of Section 272 of the RAO Schedule which read as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**AUSTRALIAN RAIL, TRAM AND BUS INDUSTRY UNION  
NATIONAL COUNCIL**

**INDEPENDENT AUDIT REPORT**

To the members of the Australian Rail Tram and Bus Industry Union, National Council

*Matters relating to the Electronic Presentation of the Audited Concise Financial Report*

This audit report relates to the concise financial report of Australian Rail Tram and Bus Industry Union, National Council for the year ended 31 December 2006 included on the Australian Rail Tram and Bus Industry Union, National Council web site. The National Executive and National Secretary of the Australian Rail Tram and Bus Industry Union, National Council are responsible for the integrity of the Australian Rail Tram and Bus Industry Union, National Council web site. The audit report refers only to the statements named below. It does not provide an opinion on any other information that may have been hyper linked to/from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications they are advised to refer to the hard copy of the audited concise financial report to confirm the information included in the audited concise financial report presented on the web site.

**Scope**

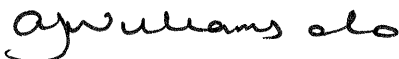
We have audited the concise financial report of Australian Rail Tram and Bus Industry Union, National Council for the financial year ended 31 December 2006 comprising the National Executive's Statement, Income Statement, Balance Sheet, Statement of Changes in Accumulated Funds, Cash Flow Statement and notes to the financial statements. The National Executive and the National Secretary are responsible for the financial report. We have conducted an independent audit of this financial report in order to express an opinion on it to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of Australian Rail Tram and Bus Industry Union, National Council for the year ended 31 December 2006. Our audit report on the full financial report was signed on 23 July 2007, and was not subject to any qualification.

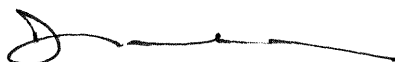
Our procedures in respect of the audit of the concise financial report included testing that the information in the concise financial report is consistent with the full financial report, and examination, on a test basis, of evidence supporting the amounts and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report is presented fairly in accordance with Accounting Standards and the Workplace Relations Act 1996.

**Audit Opinion**

In our opinion, the concise financial report of Australian Rail Tram and Bus Industry Union, National Council complies with Accounting Standards and the Workplace Relations Act 1996.



**A J Williams & Co.**  
Chartered Accountants



**David McLean**  
Registered Company Auditor.  
SYDNEY NSW 2000

23 July 2007